

Chris Tompkins
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...employment history

May 2010 - Present: Co-ordinator of General Merchandise Expansion, Indigo, Toronto, ON
- Create detailed Task Plans to be followed out during the course of each store's Gift Expansion
- Create colour-coded drawings detailing each step of the Task Plan
- Work closely with Store Managers and Contractors to ensure successful completion of the project

2004 - Present: Freelance Graphic/Web Designer, Various Clients
- Business identities (Logos, Business Cards, Letterhead etc.)
- Music Graphics (Album Art, T-Shirts, Posters, Promotional Materials etc.)
- Advertising Graphics (Fliers, Posters, Buttons etc.)
- Web Design

2007 - 2010: Graphic Designer, WGBC (World's Greatest Business Cards), Halifax, NS
- Created business cards for clients based on their ideas/concepts and then prepare for print
- Created advertising materials such as fliers, signage, email promotions and banners
- Provided price quotes for clients
- Shipped finished orders
- Catalogued finished orders for future reference/re-orders

May - August 2007 Bindery/Print Assistant, Algonquin College Publishing Centre, Ottawa, ON
- Assisted in the printing and bindery of business cards, brochures, books/booklets, and notepads.
- Performed bindery work: trimming, coil/cerlox binding, padding, punching and perfect binding.
- Operated digital press
- Shipped finished jobs

2003: Graphic Designer, Goose Lane Editions, Fredericton NB
- Performed graphics tasks (layout, colour corrections, digital imaging, print preparations)
- Designed the cover of a Governor General's Award-winning novel
- Designed a poster for New Brunswick Arts Board Event

...education

2006 - 2007: Algonquin College, Print Media
**Awarded the KBR Graphiques Award*

2001 - 2003: New Brunswick College of Craft and Design, Diploma in Creative Graphics

2000 - 2001: New Brunswick College of Craft and Design, Foundation Program Certificate

...skills

Software: Mac & PC

Adobe Photoshop, Adobe Illustrator, Adobe InDesign, QuarkXPress, Corel Draw, Flash, Adobe Acrobat, Adobe Contribute, Microsoft Office (Word, Powerpoint, Outlook, Excel, Access)

Print:

Operate Offset Duplicator Press, Screen Printing, Vinyl Sign Production, Bindery

References available upon request.